

For further information  
please contact us or  
see the website:

[www.recycleforwestsussex.org](http://www.recycleforwestsussex.org)

### Restrictions on construction or demolition waste (industrial waste)

Construction and demolition waste include those from activities involving improvements, repair or alteration. It includes, but is not limited to, the following:

- Hardcore, bricks and masonry
- Wood (i.e. fencing, wood, doors and windows)
- Soil and aggregates
- Bathroom and kitchen renovations
- Cement bonded asbestos
- Plasterboard

The HWRS are designed and licensed to accept only small quantities of construction and demolition waste. As a County Council we have no legal duty to dispose of this type of waste and the sites are not designed to handle large amounts of construction and demolition waste.

For this reason there is a weight limit of 200kg (small car boot, domestic trailer load or equivalent to 4 sand or cement bags).

If you are undertaking a DIY project that is going to produce a large amount of construction and demolition waste then you will need to make alternative arrangements to dispose of the waste yourself.

### Alternative options for disposal

- Hire a skip or Hippo Bag
- Deliver the waste to a trade/private waste facility.

### Use of Closed Circuit Television (CCTV) and Automated Number Plate Recognition (ANPR)

Site interlinked security cameras and ANPR are in place. Users may be monitored if they are suspected of bringing in commercial waste.

### How the rules are enforced

These rules are enforced strictly by Viridor, on behalf of the County Council. It is in the interests of us all, to make sure that the sites are used for household waste only and not for other purposes.

- Security staff actively check and stop vehicles entering the site
- Security staff may request a disclaimer form to be completed
- Only waste that is permitted on site will be accepted
- The County Council will investigate and can prosecute any person found to be illegally dumping waste at an HWRS.

Most HWRS offer recycling facilities for the following materials:

- Bric-a-brac
- Newspapers and magazines
- Cans, plastics bottles and glass bottles and jars
- Cardboard and paper
- Electrical goods
- Furniture
- Green garden waste
- Scrap metals
- Textiles
- Toys and media
- Wood
- Tyres (restrictions apply)
- CDs

The following materials classed as Household Hazardous Waste can also be taken to your nearest HWRS (restrictions apply):

- Engine oil
- Fridges and freezers
- Car and household batteries
- Gas bottles (up to 15kg in size, either butane or propane. Balloon gas bottles are accepted)
- Household chemicals (pesticides, thinners, preservatives, antifreeze, etc.)
- Low energy fluorescent tubes and bulbs
- Televisions and monitors

Some sites are able to accept other items such as those listed below, please see the website for further details:

- Soil and hardcore
- Cement bonded asbestos (wrap and seal to avoid the release of fibres and check site availability prior to your visit)
- Gypsum waste, i.e. plasterboard

### Wastes Management Services



PHONE  
01243 642106



EMAIL  
wastesmanagement@westsussex.gov.uk



WEBSITE  
www.westsussex.gov.uk



WRITE TO:  
West Sussex  
County Council  
The Grange  
Tower Street  
Chichester  
West Sussex  
PO19 1RH

Viridor  
(site operator)  
Materials Recycling  
Facility,  
Ford Road,  
Ford,  
Near Arundel,  
West Sussex  
BN18 0FL



 **recycle**  
for West Sussex

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## Using your Household Waste Recycling Site

Useful information for when you visit any of the eleven Household Waste Recycling Sites across West Sussex



# THERE ARE **11** HOUSEHOLD WASTE RECYCLING SITES IN WEST SUSSEX

**BILLINGSHURST**  
Newbridge Road  
RH14 9HY

**BOGNOR REGIS**  
Shripney Road  
PO22 9GH

**BURGESS HILL**  
Fairbridge Way  
RH15 8AR

**CRAWLEY**  
Metcalf Way  
RH11 7XN

**CHICHESTER**  
Coach Road  
Westhampnett  
PO18 0NS

**EAST GRINSTEAD**  
High Grove  
Imberhorne Lane  
RH19 1TZ

**HORSHAM**  
Hop Oast  
Worthing Road  
RH13 0AR

**LITTLEHAMPTON**  
Mill Lane  
Toddington Lane  
BN17 7PH

**MIDHURST**  
Bepton Road  
GU29 9QX

**SHOREHAM**  
Brighton Road  
BN43 6RJ

**WORTHING**  
Hambridge  
Trading Estate  
Willowbrook Road  
BN14 8NA

The County Council provides Household Waste Recycling Sites (HWRS) to give householders the opportunity to safely dispose of waste and recycling, which complement local authorities' collection services.

In 2010 nearly  $\frac{3}{4}$  of the items delivered to Household Waste Recycling Sites were sent for recycling or reuse. This contributes to achieving an impressive 44% county-wide recycling rate. This leaflet tells you what you need to know about using your HWRS.

The HWRS act as key facilities in our aim to reduce landfill demand. A vast number of materials can either be reused or recycled before they need to be thrown away. The HWRS provide a valuable service by offering a facility for a large range of waste and recycling materials.

The County Council's waste management contractor Viridor manages all the HWRS in West Sussex. As soon as the waste has been deposited at a site it becomes the property of Viridor and it is then illegal to sort, remove or purchase any item.

## Where can I find my nearest HWRS?

The following information has been provided to ensure that your visit is carried out as efficiently and as safely as possible. Please ensure that you are familiar with this information before your visit.

To ensure your own safety and that of others, please consider the following safety advice when using your local HWRS.

- Please observe safety instructions on site and only access the authorised areas signposted.
- Wear appropriate flat shoes that provide adequate protection for your feet to avoid unnecessary injury (i.e. no flip flops or stilettos).
- Carry manageable (bagged) loads that you can easily unload at site.
- Bring additional help with you if required.
- Drive your vehicle with care and follow speed limits on site – 10mph.
- Children and pets must stay in vehicles at all times.
- Where you have to use steps, use the available handrails for your safety.

- No smoking is allowed on site.
- If in any doubt, please ask a member of staff for help.

If your vehicle does not comply with the site restrictions then you must visit an 'oversized vehicle' site – as detailed overleaf. For your own safety it is not permitted to park your vehicle off site and carry your waste by foot. Doing so may create a hazard on the roadway and to other users, therefore you will be refused entry.

We will not tolerate abusive or aggressive behaviour towards site staff.

## Who can deliver waste and recycling to an HWRS?

The HWRS are for the use of West Sussex residents to deposit household waste only. That is, only waste from the house in which you live will be accepted.

All waste and recycling must be delivered to the site by the person who produced the waste. If this is not possible they must accompany the person transporting the waste on their behalf.

If you have waste that is not from your place of residence, you will need to seek further advice on the disposal and recycling facilities available to you.

Commercial waste, or any waste produced in the course of a business, cannot be accepted at any HWRS and to deposit such waste is against the law. This type of waste can be accepted for a fee at three of the County Council's Transfer Stations.

For further information please ask for a copy of the 'Commercial waste and recycling facilities' leaflet from a member of staff.

## Vehicle restrictions

To allow site users safe access, and to prevent illegal depositing of trade waste at the HWRS, the following vehicle restrictions are in place:

- Height restriction – vehicle height must not exceed 2.2 metres (7ft 2inches) tall.
- Weight restriction – gross vehicle weight must be less than 3 tonnes.
- Trailer restriction – internal dimensions no greater than 2.0m long x 1.3 wide (6ft 5inches x 4ft 2 inches).
- Any other vehicle considered unsafe.

## Over height and length facilities

The following sites provide access for vehicles over the height and length limits:

- Burgess Hill
- Crawley
- East Grinstead
- Westhampnett (Chichester)
- Worthing

## Using commercial vehicles or trailers

If you use a commercial vehicle or trailer to take waste to a HWRS you can expect to be questioned about the source of the waste by a member of staff.

To meet legal requirements you may be asked to complete a disclaimer form, stating what the waste is and where it has come from. Drivers who provide false information about the waste they are trying to deposit may face legal action. Failure to provide this information, becoming abusive or failing to comply with instructions will result in refused entry and potential legal action.

The County Council will write to any person suspected of depositing commercial waste at its sites and may take legal action.